



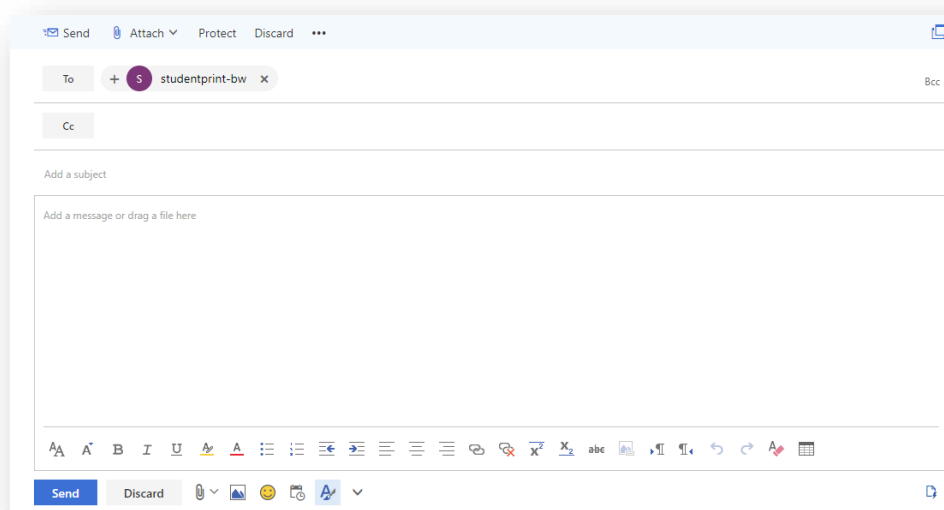
Konica Printers

How to use Print to Email

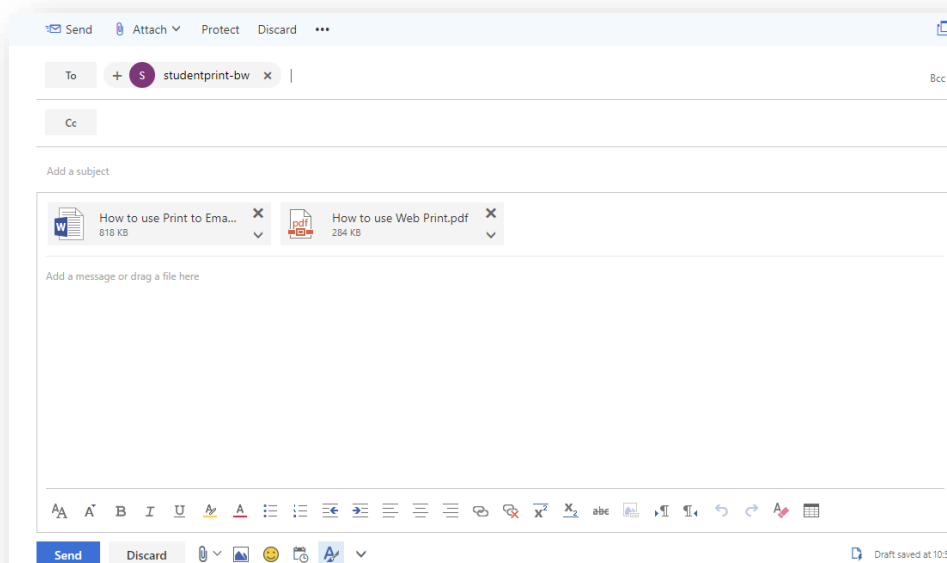
Print to Email

You can also send documents to print via your UCLan email address.

Start a new email message, if you wish to print in Black and White, enter studentprint-bw@uclan.ac.uk in the **To** bar. If you wish to print in Colour then enter studentprint-col@uclan.ac.uk



Select **Attach** and attach the document, or documents that you wish to print. Once attached, press **Send**. You do not need to add a subject or body text.



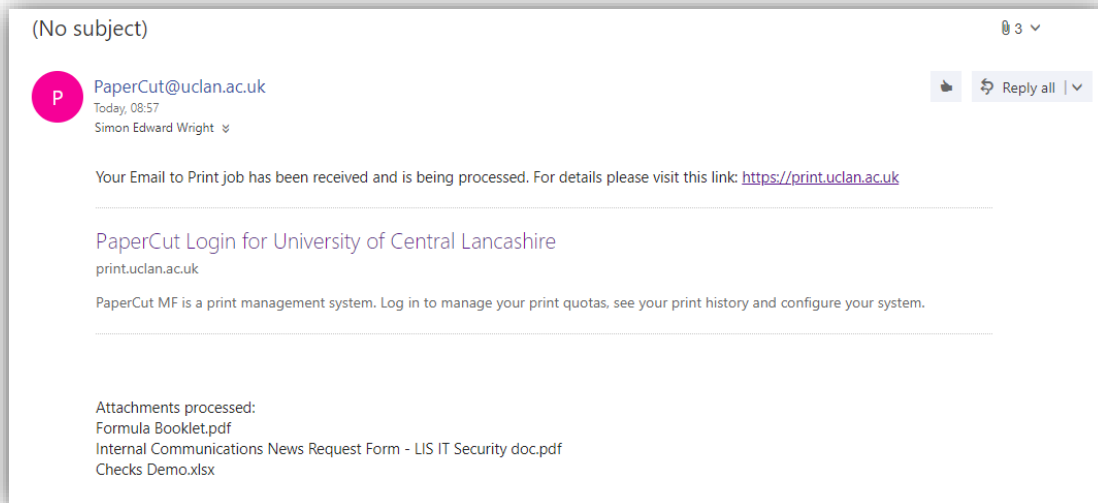


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How to use Print to Email

For help and assistance call
Support
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When ready, you will receive a confirmation email from **papercut@uclan.ac.uk**



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