



Summary of Changes to Student Policies

2016/17 Academic Year

*This document summarises changes made from the University's
rules and regulations which were in force in 2015/16*

**STUDENT REGULATIONS
AND POLICIES**

uclan.ac.uk/studentcontract

Summary of changes to Student Policies

This document sets out a summary of the changes that have been made to the Academic Regulations since the start of the last academic year in September 2015. These changes will take effect in the next academic year ie 2016/2017 and will apply only to students starting in 2016/17 or later.

It is very important that students familiarise themselves with these changes to the Academic Regulations which affect how they will be assessed.

The full versions of the student policies can be viewed on the University's website at https://www.uclan.ac.uk/students/life/rules_regs.php.

Academic Regulations

Section C:

- The regulations have been amended to properly reflect the current academic offering, accordingly references to courses and/or awards that are no longer available have been removed;
- In Section C, the number of learning outcomes has been set at a maximum of 5, this ensures consistency across courses and is academically advantageous to the student body;
- Modules are now to be designated as: Compulsory; Optional or Core and the ability to compensate has been clarified;
- The maximum number of credits which may be taken in one academic year has been confirmed as 120 – exceptionally, a student may take 140 credits to allow them to carry forward a failed module from the previous year;
- Clarification has been provided in relation to sandwich courses (C.11);

Section E

- The selection of students for entry to study has been clarified;
- The admission of students with disabilities and/or learning has been clarified;
- A complaints procedure for Applicants has been included;

Section F

- Categories of student status has been clarified;

Section G

- The following has been inserted to ensure consistency across all courses: "*The maximum number of summative assessment elements in each 20 credit module is not normally more than 2. All modules may be passed on aggregate unless it is a professional body requirement that all elements must be passed.*";
- The process and format of Examination and Award Boards has been clarified;
- At G.10.3 clarification has been provided in relation to the ability to compensate failed modules;

Section H

- The Marking and Grading process has been clarified;

- The system of grades and codes to denote study performance has been clarified;
- The process for calculating appropriate final grades and classifications has been clarified.

Assessment Handbook

- Section 4 dealing with Extenuating Circumstances has been amended in order to clarify the circumstances and process for claiming extenuating circumstances;
- Policies and Procedures relating to Postgraduate Research have been removed and are now contained within a separate handbook;
- Feedback Form on Assessed work has been removed from Appendix 4. This is now dealt with by an on line service.
- Addition of Appendix 8 relating to getting approval for periods of interruption to your planned period of study

Tuition Fees Policy

A breakdown has been inserted at paragraph 3 of the items that the tuition fees include. This breakdown remains the same as the previous academic year but an explanation has been inserted for clarity

