

Emergency Egress Plan for Persons with Visual Impairments

Version 2. August 2018

Preston Campus (NOT including Halls of Residence)



Alarm System: Standard audible fire alarm system.

If a person with a visual impairment who needs assistance to evacuate the building in an emergency will be working alone or in isolation, they must notify a member(s) of staff prior to starting. For regular activities, an 'Evacuation Buddy' should be arranged to help guide you out of the building.

Egress Procedure

Evacuation Buddy name(s): _____

- Alarm sounds.
- The lifts **MUST NOT** be used during a fire emergency evacuation.
- Notify your pre-arranged 'Evacuation Buddy'/Tutor/Colleagues/Fire Marshal that you will need assistance to evacuate the building.
- With assistance, proceed to the nearest protected stairwell.
 - If you are in In Greenbank, Brook, Darwin, Allen, Harrington, Chandler, Livesey, Pre-School, Media or The Library, press the refuge call-point button to communicate with the Incident Manager.
- Evacuate the building via the stairwell to the appropriate Fire Assembly Point.
- Wait at Assembly Point until authorised to re-enter the building.
- Re-enter the building only when authorised.

Assistance:

Pre-arranged 'Evacuation Buddy' and Fire Marshals.

Equipment:

None

Additional Considerations:

Individual Considerations:

If this Emergency Egress Plan does not fulfil your individual needs, please contact your Inclusivity Advisory Service contact in the first instance.

Inclusivity Advisory Service Contact details:

Name	Telephone	email