

University of Central Lancashire  
Unreserved Minutes of The Board Meeting Held On 25<sup>th</sup> June 2020, Commencing At 10.00am

**Present (via video-conference):**

David Taylor (Chair)

Fiona Armstrong	Sue Ion
Graham Baldwin	Suntosh Kaur
Nicky Danino	Lesley Lloyd (in part)
Maria Darby-Walker (in part)	Ruth Lowry
Jim Edney	Anne McCarthy
Ridwanah Gurjee	Bill McQueen
Richard Hext	Lorraine Norris (in part)

**Also in attendance (via video-conference):**

Michael Ahern (Chief Information and Infrastructure Officer)  
George Charles (Chief Finance Officer)  
Ruth Connor (Chief Marketing Officer)  
Ian Fisher (University Secretary and General Counsel and Clerk to the Board)  
Ken Lee (Chief People Officer)  
Lynne Livesey (Deputy Vice Chancellor)  
Peter McMellon (assisting the Clerk to the Board)  
Fiona Winters (Deputy Clerk to the Board)  
Lisa Atty (Governance Assistant)  
Zuleikha Chikh (SU President – Elect)

**UB840. Welcome and Apologies**

The Chair welcomed all present to the meeting, including Zuleikha Chikh (SU President Elect) who was attending her first meeting of the Board.

Apologies for absence had been received from Andrea Adams.

**UB841. Declaration of Interests**

There were no declarations of interests.

**UB842. Chair's Announcements**

The Chair had no announcements.

**UB843. Reserved and Unreserved Minutes of the University Board Meeting held on 22<sup>nd</sup> May 2020**

**Resolved:** That the Reserved and Unreserved Minutes of the University Board Meeting held on 22<sup>nd</sup> May 2020 were agreed as a true record and signed by the Chair.

**UB844. Matters Arising from the University Board Meeting held on 22<sup>nd</sup> May 2020**

**(i) Reserved Minute**

**(ii) UB838(i) – Any Other Business – Insurance Cover for Board Members**

Mr Fisher advised that confirmation of the insurance arrangements currently providing cover for Board members (including where Board members are also directors of any of the University's subsidiary companies) will be circulated by e-mail shortly.

**UB845. Vice-Chancellor's Report**

**Reserved Minute**

**UB846. Chief Finance Officer's Update**

**Reserved Minute**

**UB847. Tuition Fee Policy and Tuition Fees for 2021-22**

Dr Livesey presented the report and the draft Policy for 2021/22. Copies of the report and draft Policy are set out in the Minute Book.

Dr Livesey reported that the draft Policy and fees for 2021/22 had been examined at the Resources Committee meeting on 15<sup>th</sup> June 2020.

Mr Edney confirmed that the draft Policy/fees had been reviewed at Resources Committee and was now recommended to the Board for approval.

**Resolved:** That the Tuition Fees Policy and the Standard and Non-Standard Fees for 2020/21 be approved.

**UB848. Committee Chair's Update**

**Reserved Minute**

**UB849. Modern Slavery and Human Trafficking Statement 2020**

Mr Lee presented his report together with the proposed Statement (for 2020). Copies of the report and Statement are set out in the Minute Book.

Mr Lee advised on how the Statement and other related key documents relating to the University's ethical commitments will henceforth be presented on the public section of the University's new website.

**Resolved :** That the Modern Slavery and Human Trafficking Statement (2020) now presented be approved and published on the University website.

**UB850. Students' Union Annual Report**

Ms Kaur presented the Students' Union Annual Report on 2020/21. A copy of the report is set out in the Minute Book.

Ms Kaur thanked Professor Baldwin and the VCG for their support during the year. It had turned out to be an exceptional year, but University Management's communications with students during the pandemic period has been exemplary.

Ms Kaur then drew attention to the sections of the Report as follows:

- The results for the student survey serve to underline the importance of good communications with students, particularly at the current time of uncertainty;
- The University's drive for improvements at the Burnley campus have been very effective and most appreciated;
- The appointment of Pradeep Passi (new Director of Equality, Diversity and Inclusion) is welcomed by the S.U. The University's record for dealing expeditiously with discrimination issues is reassuring, particularly in the current 'Black Lives Matter' context.

The Board then examined the Annual Reports, noting the useful and interesting links. The 'Golden Roses' awards for teaching staff was noted.

Regarding the request for VCG consideration of issues linked to the 'Black Lives Matter' campaign, Dr Armstrong urged that balanced consideration be applied to matters proposed for review or action. Professor Baldwin confirmed that there would continue to be ongoing dialogue to address a range of matters and views linked to the curriculum. The VCG will continue to be very much alive to the issues and will continue to work closely with the S.U.

The Chair thanked Ms Kaur and the S.U. for their report and for their excellent contribution during this especially challenging year. He considered that Ms Kaur had been a most impressive leader of the S.U.

**Resolved** : That the Students' Union Annual Report be noted.

#### **UB851. Masterplan Delivery Update**

Mr Ahern presented the Masterplan Delivery Update report dated 25 June 2020. A copy of the report is set out in the Minute Book.

Mr Ahern confirmed that both the Student Centre and the Highways elements of the Masterplan were in line for completion within budget despite the challenges of the pandemic and other unforeseen subterranean issues.

He drew attention to new photographs of the emerging Student Centre development. The Chair felt that the developments must provide a much needed psychological boost to users of the University and to the City and the local community.

Professor Baldwin agreed and confirmed that a forthcoming tour/photo-opportunity event offered excellent PR opportunities.

**Resolved** : That the Masterplan Update Report be noted.

#### **UB852. Prevent Monitoring : Outcome of OfS Assessment**

Mr Fisher presented to the letter from the OfS dated 2<sup>nd</sup> June 2020 in response to the University's annual Prevent report. A copy of the letter is set out in the Minute Book.

Mr Fisher drew attention to the OfS's judgements confirming that (a) the University demonstrates due regard to the Prevent Duty, and that (b) UCLan is not at a higher risk of non-compliance with the Prevent Duty in the future.

**Resolved:** That the Outcome of the OfS Assessment be noted.

#### **UB853. Any Other Business**

##### **(i) Academic Board Update**

Dr Ion reminded the Board about the arrangement whereby she and Mrs Lloyd attended Academic Board meetings on behalf of the Board.

Dr Ion then provided a brief summary of the issues considered at the Academic Board since the last report. She advised that the Academic Board's treatment of matters was well informed and comprehensive and thus she felt that the Board could be assured that there were no concerns about the operation and effectiveness of the Academic Board.

**Resolved:** That the report on the Academic Board be noted.

##### **(ii) Reserved Minute**

##### **(iii) Nominations Committee – Board Member appointments**

Mr Fisher reported that, with the scheduled meeting of the Nominations Committee having been cancelled, the business necessary for consideration of the re-appointment of Board members will now be carried out via e-mails to Committee members. Following the completion of this process, the Board would also be asked to consider the re-appointment of several members via the Written Resolution Procedure.

##### **(iv) Ms Suntosh Kaur – Student's Union (S.U.) President**

The Chair thanked Ms Kaur for her immense service as a President of the S.U. during the last year. She had demonstrated admirable skills and commitment during a particularly challenging period and had led the S.U. most impressively.

All thanked Ms Kaur and wished her well for the future. Ms Kaur had been presented with flowers as a token of appreciation.

In responding, Ms Kaur confirmed that she had had a most gratifying experience and thanked the Board and the VCG for the support provided. Ms Kaur also thanked the Board for the flowers and gift received earlier in the day.

##### **(v) Board Members' Meetings with the Chair**

The Chair advised that he had requested that arrangements be made for the one-to-one meetings with individual Board members to now proceed, albeit and inevitably at present via on-line video-meetings.

#### **UB854. Date and Time of Next Meeting**

The next Board meeting will be on Thursday, 24<sup>th</sup> September 2020. The meeting will commence at 10.00am (if via video-conference) or at 5.00pm (if on campus). Confirmation of the time and location will be sent to members in due course.

In commenting on the recent development and success of 'remote' meetings, the Chair nonetheless felt that the full benefits of group meetings were best obtained through traditional meetings. This had

always been particularly evident at Board 'away days' and Mr Taylor confirmed that he would seek to re-introduce such events as soon as it was safe to do so.

**I M Fisher**  
**Clerk to the Board**